



## CLASS NOTES

### Introduction

- Data: Data is a collection of numbers, figures or names gathered to give some information.
- Raw Data: Data obtained in the original form which has not been subjected to any manipulation.
- Observation: Each numerical figure in a data is called an observation.
- Data: (i) Primary Data                      (ii) Secondary Data
  - (i) Primary Data – Primary data is the first-hand information collected directly from the source.  
Example: Survey, Observation, Experiment, etc.
  - (ii) Secondary Data – Secondary data is the information which has been collected in the past by someone else.  
Example: Internet, Newspaper article, Websites, etc.

### Organisation of Data

Organisation of Data: It is the way to arrange the raw data in an understandable form.

Tabulation of Data: Arranging the data in a systematic form in the form of a table is called tabulation or presentation of the data.